

Minutes of the Maine Real Estate Commission

MARCH 18, 2004

MEMBERS PRESENT

Earl Black
David Kitchen
Sharon Millett
Jeffrey Mitchell

STAFF PRESENT

Carol Leighton, Director
Karen L. Bivins, Deputy Director
Judy Brown, Examiner
Susan Greenlaw, Secretary

MEMBERS ABSENT

Glenna Nowell
Winfred Stevens

Location: Androscoggin Room

Start: 9:00 a.m.

Adjourn: 11:45 a.m.

Minutes – February 19, 2004

A motion was made by Sharon Millett and seconded by Jeffrey Mitchell to approve the minutes of the February 19, 2004 meeting as written. Unanimous.

Agenda Modifications

A motion was made by David Kitchen and seconded by Sharon Millett to add the following to the agenda. Unanimous.

- Proposed Dismissals
 - #2002-014
 - #2004-005
 - #2004-017

A motion was made by Jeffrey Mitchell and seconded by Sharon Millett to add the following to the agenda. Unanimous.

- Letter from Charles “Kim” Coit – Maine Real Estate Licensing Examination
- Letter from Fred Andrews – License Reinstatement

Commission Decisions

A motion was made by Jeffrey Mitchell and seconded by Sharon Millett to accept the Commission Decision regarding Director v. Christopher H. Longstaff (hearing 2/19/2004). Unanimous.

A motion was made by David Kitchen and seconded by Sharon Millett to accept the Commission Decision regarding Director v. Michael W. Pajak (hearing 2/19/2004). Unanimous.

Consent Agreements

A motion was made by Sharon Millett and seconded by Jeffrey Mitchell to accept the proposed Consent Agreement in case number 2003-124. Unanimous.

A motion was made by Sharon Millett and seconded by Jeffrey Mitchell to accept the proposed Consent Agreement in case number 2004-009. Unanimous.

A motion was made by Sharon Millett and seconded by Jeffrey Mitchell to accept the proposed Consent Agreement in case number 2004-021. Unanimous.

Dismissed Complaints

A motion was made by Sharon Millett and seconded by Jeffrey Mitchell to accept the proposed Dismissals in case numbers 2001-116. Unanimous.

A motion was made by Jeffrey Mitchell and seconded by David Kitchen to accept the proposed Dismissal in case number 2002-021. Earl Black recused and left the room. Kitchen, Millett, and Mitchell voted in the affirmative; none opposed. Motion carried.

A motion was made by Jeffrey Mitchell and seconded by Sharon Millett to accept the proposed Dismissals in case numbers 2002-014, 2004-005, and 2004-017. Unanimous.

Update February 19, 2004 Education Meeting

Discussed issues from the February 19 meeting including reviewing the current licensing and exam process. An outline will be prepared for discussion at the April 15 meeting.

Correspondence

Maine Association of Realtors – Manufactured Housing Board: Discussed issues with Robert LeClair, Executive Director, and Peter Connell, Vice-Chair of the Manufactured Housing Board. It was recommended that a Commission member attend one of the Manufactured Housing Board's meetings to convey the Commission's concerns. The Maine Association of Realtors will be informed that the Commission is pursuing recommendations between the two boards.

George Koutalakis – Broker CMA requirements: He will be informed that if there are apparent violations, a complaint should be filed.

Letter from Fred Andrews – License Reinstatement: A motion was made by Sharon Millett and seconded by Jeffrey Mitchell to reinstate the license of Mr. Andrews. Unanimous.

Letter from Charles “Kim” Coit – Maine Real Estate Licensing Examination: Mr. Coit will be notified of the Commission’s intention to review the current licensing and exam structure.

Director’s Report

Sales Agent/Designated Broker Course Issues – Laurel Grady Memorandum: Discussed in conjunction with the licensing and exam structure.

Next Meeting Scheduled for April 15, 2004

The meeting was adjourned at 11:45 a.m.

This report respectfully submitted,

Earl Black
Chairman

Carol J. Leighton
Director